

# Configuring SAP Business Workflow in SAP SRM



## Applies to:

SAP SRM. For more information, visit the [Supplier Relationship Management homepage](#).

## Summary

This document explains configuring workflow in SAP SRM and can be used as a reference document. Detailed paths for configuring Workflow, Creating Organizational Plan are mentioned.

**Author:** P.Bharadwaj

**Company:** Accenture

**Created on:** 22 November 2010

## Author Bio

Bharadwaj is a senior SAP consultant. He has an extensive knowledge on Supplier Relationship Management, ABAP, Enterprise Portal.

## Table of Contents

Prerequisites: .....	3
SAP Business Workflow .....	3
Creation of Organizational plan: .....	3
Regenerating Role Profiles: .....	3
Configuring Workflow: .....	3
Related Content .....	5
Disclaimer and Liability Notice .....	6

## Prerequisites:

- Organizational structure should be created.
- Relevant users or regenerated the roles should have been done.

## SAP Business Workflow

To customize workflow in SRM the path is as below:

Supplier Relationship Management → SRM Server → Cross-Application Basic Settings → SAP Business Workflow → Maintain Standard Settings for SAP Business.

### Creation of Organizational plan:

- Create Organizational plan in below path :

Menu path in the SAP Implementation Guide (IMG): Supplier Relationship Management → SRM Server → Cross-Application Basic Settings → Organizational Management → Create Organizational Plan.

- We can also create the organizational plan using *Create Organizational Plan* transaction PPOCA\_BBP.
- Changes to the organizational plan using the activity *Change Organizational Plan* (transaction PPOMA\_BBP).

### Regenerating Role Profiles:

1. We have to regenerate authorizations for each role. This ensures that the profiles belonging to these roles are assigned all the required authorizations.

Path for defining roles:

Supplier Relationship Management → SRM Server → Cross-Application Basic Settings → Roles → Define Roles

2. Procedure to regenerate role:

- Enter the name of the role for which we want to regenerate profile.
- Choose Change.
- Choose Authorizations.
- Choose Display Authorization data.
- Choose Generate.

### Configuring Workflow:

- The start conditions for the purchase order response workflows are delivered and activated by default.
- Auto approval workflows are activated by default.
- If business process uses workflows containing approval steps, we have to define the start conditions under which the workflows are started.
- Define new start conditions or activate the delivered start conditions for the business objects BUS2201 (Purchase Order EC) and BUS2209 (Purchase Order Response) which have already been activated.

Path for defining starting conditions is Implementation Guide (IMG):

Supplier Relationship Management → SRM Server → Cross-Application Basic Settings → SAP Business Workflow → Define Conditions for Starting Workflows.

- Assigning standard tasks to processors:

Below are few standard tasks for processors who can approve work items

TS14007970	Single-level approval for purchase order
TS14008027	Review purchase order
TS14008026	Approval task in approval fragment
TS10008212	Review process (WS1000265
TS14508055	Transfer PO response data to PO (WS1000271)

- Specifying authorizations :

We have to specify who is to be authorized to change/insert the approver. This can be done by specifying possible processors in workflow template.

Path for that is menu: Additional Data → Agent Assignment → Maintain.

<b>Template</b>	<b>Workflow</b>
WS14000154	Workflow for review process
WS14000002	Approval workflow fragment for purchase order
WS14000075	Auto-approval workflow for purchase order
WS14000089	One-step approval for purchase order

More information can be found in below path:

Supplier Relationship Management → SRM Server → Cross-Application Basic Settings → SAP Business Workflow → Perform Task-Specific Customizing.

- Detailed information on Workflows can be found in below path:  
Administration → SAP Business Workflow → Approval Workflows for Documents and Objects → Technical Information on Standard Workflow.

## Related Content

[The Social Network for SAP Professionals](#)

For more information, visit the [Supplier Relationship Management homepage](#)

## Disclaimer and Liability Notice

This document may discuss sample coding or other information that does not include SAP official interfaces and therefore is not supported by SAP. Changes made based on this information are not supported and can be overwritten during an upgrade.

SAP will not be held liable for any damages caused by using or misusing the information, code or methods suggested in this document, and anyone using these methods does so at his/her own risk.

SAP offers no guarantees and assumes no responsibility or liability of any type with respect to the content of this technical article or code sample, including any liability resulting from incompatibility between the content within this document and the materials and services offered by SAP. You agree that you will not hold, or seek to hold, SAP responsible or liable with respect to the content of this document.