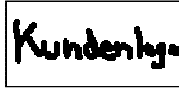


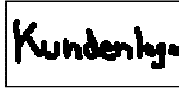
Naming Conventions SEM / BW

Project xxx



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1 Project Title

ZXY: **Z** stands for the customer name in SAP system
X stands for ?
Y stands for ?

2 User Names and Passwords

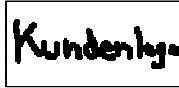
It is recommended that you use a **neutral naming convention**, which does not allow an employee to be identified directly.

Based on enterprise default.

3 User Groups

Position	Explanation
1 -3	ZXY – Project Name
4 - 5	UG – User Group
6 - 9	Freely definable
10 – 12	_CT - Core Team

Example:



4 Authorizations

4.1 Authorization Profiles

The following is recommended:

Position	Explanation
1 -3	ZXY – Project Name
4 - 5	AU – Authorization
6	P – Authorization Profile
7 - 10	Freely definable or project-specific

4.2 Authorization Objects

The following is recommended:

Position	Explanation
1 -3	ZXY – Project Name
4 - 5	AU – Authorization
6	O – Authorization Object
7 – 10	Freely definable

Example:



5 Roles

You should be able to distinguish between roles and responsibilities using naming conventions. This enables decentralized assignment of users to roles, as the profile of the person assigning users only permits the assignment of authorizations that correspond to the naming convention for the relevant organizational level.

The following is recommended:

Position	Explanation
1 -3	ZXY – Project Name
4	R – Role
5 - 8	Freely definable or project-specific

It is possible to create role names with up to 30 characters. For uniformity and clarity however, it is recommended that you use the default 8 characters initially. If this name space is insufficient, you can add additional characters.

Example:



6 Business Information Warehouse

The following is recommended for InfoCubes and ODS objects:

Position	Explanation
1 -3	YKV - Test Objects ZXY – Transport Objects
4	D – DataProvider
5-6	CB – Basic Cube CT – Transactional Cube CM – MultiCube OB – ODS Object (Table) OT – Transactional ODS Object
7 – 9	Sequence Number / free Text

Example:

ZXYDCB001 Basis Cube

Position	Explanation
1 –3	YKV – Test Objects ZXY – Transport Objects
4 - 5	CH – InfoObject – Characteristic KF – InfoObject – Key Figure VR – Reporting Variable IA – InfoArea IO – InfoObject Catalog IS – InfoSource DS – DataSource IP – InfoPackage
6 – 9	Sequence Number For personal objects, replace the 6 th and 7 th characters with initials

Example:

ZXYCH001 Characteristic

ZXYKFBM1 Personal key figure of Barbara Mustermann

Exception: xyz¹ objects:

Position	Explanation
1 – 4	Yxyz - Test Objects Zxyz – Transport Objects
5 – 6	CH – InfoObject – Characteristic

¹ xyz = Centrally managed objects

Kundenly-



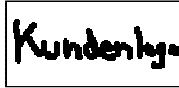
	KF – InfoObject – Key Figure VR – Reporting Variable IA – InfoArea IO – InfoObject Catalogue IS – InfoSource DS – DataSource IP – InfoPackage
7 – 9	Sequence Number
10-60	Exception - InfoPackage: Documentation on Data Origin

ZxyzCH01 xyz Characteristic

Exception - Hierarchy:

Position	Explanation
1 -3	YKV - Test Objects ZXY – Transport Objects
4 - 11	CHnnnnH – Hierarchy Characteristic (CHnnn is the name of the associated characteristic)
12 – 30	Sequence Number or Project-Specific

Position	Explanation
1 -3	ZXY – Transport Objects
4	Q – Query S – Structure C – Calculated Key Figures F - Restricted Key Figure
5 – 8	Sequence Number or Project-Specific



7 Strategic Enterprise Management

Position	Explanation
1 -3	YKV - Test Objects ZXY – Transport Objects
4	A – Planning Area L – Planning Level M – Planning Profile
4 - 5	PP – Planning Package PL – Planning Layout PF – Planning Function / Exit Function PG – Parameter Group PS – Planning Sequence VP – Planning Variable
5 – 8 or 6 - 8	Sequence Number or Free Text For personal objects, replace the 5th and 6 th characters, or the 6th and 7 th , with initials

8 Customer-Specific Programming

Position	Explanation
1 -3	ZXY – for project name
4	E – Exit Function, or freely definable for general function
5 – 40	Freely definable, where permitted

Legend:

- 1) **Red:** Important naming conventions that must be followed for current business (fixed in authorization concept)
- 2) **Black:** Naming convention that must be followed once notification is given
- 3) **Green:** Project-specific naming conventions