

Business One in Action – How to set up the system so that the due date of a document does not fall on a weekend day or a public holiday?



Applies to:

SAP Business One, [Logistics](#), [Sales and Purchasing](#)

Summary:

This article provides explanation why some G/L Accounts have default values in the tax code and base amount columns.

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Author Bio:

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How can the system be set up such that the due date of a document does not fall on a weekend day or a public holiday?

SAP Business One allows the user to clearly define the weekend. For example, in the UK, the weekend can be defined to span Saturday and Sunday. In Israel, it may be set for Friday to Saturday. It could also be defined for one day e.g. Sunday to Sunday.

Public Holidays and weekends are defined under Administration -> System Initialisation -> Company details -> Accounting Data -> Holidays.

The screenshot shows the 'Company Details' dialog box in SAP Business One, with the 'Accounting Data' tab selected. The 'Holidays' dropdown menu is open, showing a list of holiday codes. The '2007IE' code is highlighted in yellow. The '2008GB' code is currently selected in the dropdown. The 'Extended Tax Reporting' checkbox is unchecked. The 'OK' and 'Cancel' buttons are visible at the bottom left of the dialog box.

Field	Value
Tax Office	
VAT Number 1	
VAT Number 2	
Accounts Office Ref. (AO Ref.)	
Company Reg. No.	
Unique Taxpayer Ref. (UTR)	
Employer's Reference	
Company Tax Rate	0.000000
Exemption Number	
Tax Deduction Number	
Tax Official	

Extended Tax Reporting

Holidays: 2008GB

- 2004IE
- 2007GB
- 2007IE
- 2008GB
- 2009GB
- Define New

OK Cancel

Holiday Dates

Holidays: 2008GB

Weekend From: Saturday To: Sunday

Valid for One Year Only Ignore Weekends for Payments

	Start Date	End Date	Remarks
1	01.01.08	01.01.08	New Years Day
2	21.03.08	21.03.08	Good Friday
3	24.03.08	24.03.08	Easter Monday
4	05.05.08	05.05.08	May Bank Holiday
5	26.05.08	26.05.08	Spring Bank Holiday
6	25.08.08	25.08.08	Late Summer Holiday
7	25.12.08	25.12.08	Christmas Day
8	26.12.08	26.12.08	Boxing Day
9			

OK Cancel

Public holidays can be defined for the company as a whole and for any business partner (BP), regardless of country of origin. A domestic or other public holiday schedule, as well as the weekend period defined within that schedule, may then be applied to a BP. The due date calculation will then occur according to these settings in conjunction with the other payment terms defined for this BP:

Business Partner -> Business Partner Master Data-> Payment tab -> 'Holidays'

The screenshot shows the 'Business Partner Master Data' window for a supplier named 'Ye Olde Cottage Industry'. The 'Payment Terms' dropdown is set to 'plus 8' and the 'Holidays' dropdown is set to '2008GB'. The 'Account Balance' is -41.00. The 'Bank Country' is 'United Kingdom'. The 'Payment Dates' button is visible below the 'Holidays' dropdown.

Considering the holidays definition above, the 'Ignore Weekends for Payment' box is not ticked, indicating that weekends are not considered valid days for making or receiving payments. An invoice may hence not fall due for payment on a defined weekend day.

The logic is that a weekend is considered by SAP Business One as a time where no business transactions take place, thus, if the option 'Ignore Weekends for Payments' is ticked, that means that these days should be considered as normal business days where payments can take place.

Looking at the payment terms and the holiday definition of BP 400 above:

Payment Terms Code: plus 8

Due Date Based on: Document Date

Start from: 0 Months + 8 Days

Tolerance Days:

No. of Instalments: 0

Open Incoming Payment: No

Cash Discount Name:

BP Fields

Total Discount %: 0.000000

Interest % on Receivables: 0.000000

Price List: Price List 01

Max. Credit: 0.00

Commitment Limit: 0.00

OK Cancel

It is clear that an invoice with a document date of 14.08.08 will have a due date of 22.08.08:

Supplier: 400 (Ye Olde Cottage Industry)

BP Currency: GBP

No.: 110 (Primary)

Status: Open

Posting Date: 14.08.08

Due Date: 22.08.08

Document Date: 14.08.08

Looking at the calendar and adding the defined 8 days after the document date will give the 22.08.08 as the Due Date:

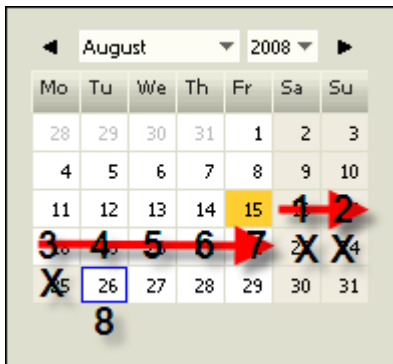
August 2008

Mo	Tu	We	Th	Fr	Sa	Su
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

A document date of 15.08.08 however, will push out the due date to 26.08.08:

AP Invoice				
Supplier	400	No.	Primary	110
Name	Ye Olde Cottage Industry	Status	Open	
Contact Person		Posting Date	15.08.08	
Supplier Ref. No.		Due Date	26.08.08	
BP Currency	GBP	Document Date	15.08.08	

The calculation will firstly add 8 days to 15.08.08, bringing it to 23.08.08. The 23rd is a Saturday and the checkbox 'Ignore Weekends for Payments' is not ticked. Hence, SAP Business One will bring the Due Date forward to the next business day. Generally, that would be the following Monday, yet in the 2008GB calendar, 25.08.08 is defined as a public holiday (see window 'Holiday Dates' above). Therefore, the Due Date is further pushed out to 26.08.08.



Please note that payment dates are not defined for the BP. For further and more detailed information about how the due date is calculated, including the influence of tolerance days, please see this Expert Empowerment Session in the archives (Channel Partner Portal -> Solutions -> SAP Business One -> Support -> Support Self Help & Library -> Archive: Empowerment Sessions:

09.03.2007 – Dates in SAP Business One 2005A SP01

[Recorded WebEx Session](#)

PDF [Presentation](#)

Related Contents

- [SAP Business One in Action Catalog Page](#)
- Expert Empowerment Session: 09.03.2007 – Dates in SAP Business One 2005A SP01 ([Recorded Webex Session](#), [PDF](#))
- For more information, visit the [Business One homepage](#).

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