

Business One in Action - How to update stock quantities according to a previous date?



Applies to:

SAP Business One, Logistics, [Stock](#)

Summary:

This article explains how to post the results of the stock take.

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Author Bio:

Kerstin Pauquet joined SAP in 2003 and is currently active as Global Topic Lead and Support Expert for SAP Business One. She has worked as both technical and business consultant. She authored this article as a direct response to a partner enquiry during the Expert-on-Phone project, where she consulted on mainly financial and banking related topics.

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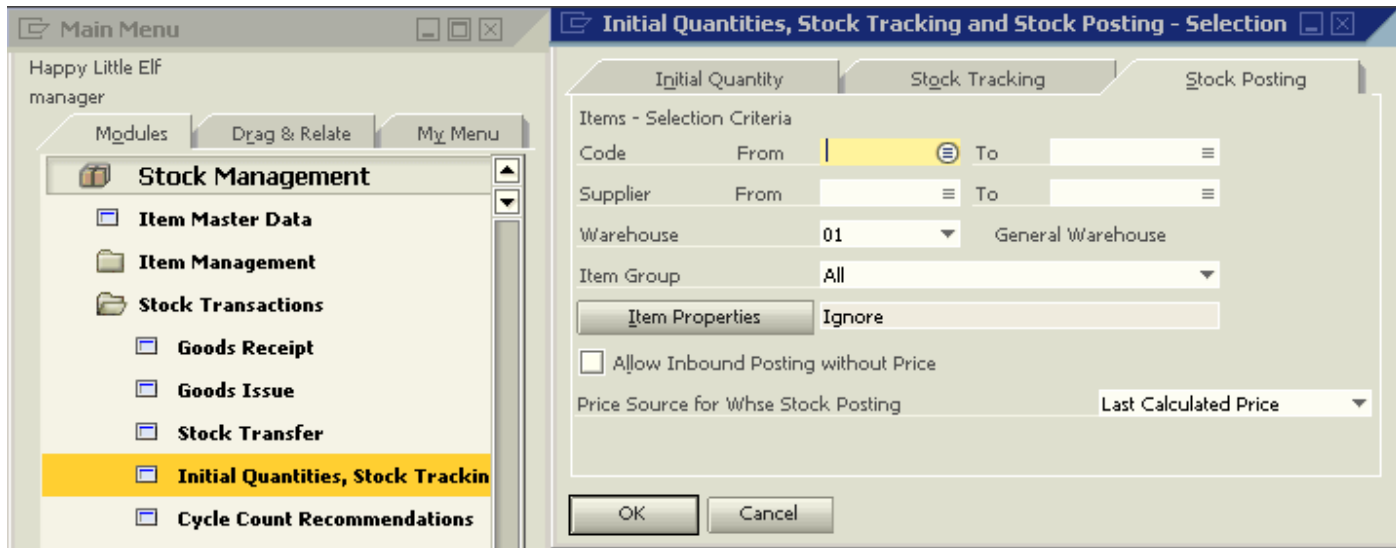
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How to update stock quantities according to a previous date?

Note [731051](#)

In order to make an update according to a certain date, perform the following:

1. Click the 'Inventory Posting' tab page under Stock Management -> Stock Transactions -> Initial Quantities, Stock Tracking and Stock Posting. Select the 'Stock Posting' tab.



2. Enter the required selection criteria and click on 'OK'.
3. In the resulting 'Stock Posting' window, change the date to the required backdated one in the 'Date' field. In the 'Details' field record the reason for this transaction.

- Enter the difference between the displayed stock level in the warehouse and the actual stock level counted on that day. Click on 'Update Quantities'.

Stock Posting

Stock Offset - Increase Account → 500500 ≡ Stock Difference Gains
 Stock Offset - Decrease Account → 500510 ≡ Stock Difference Losses

Date: 01.05.08 Reference: Details: Corrected count by date Warehouse Name: General Warehouse

#	Item No.	Item Description	Stock UoM	In Whse	Counted	Difference	Price
1	001	Apple		100		-10	GBP 0.24
2	002	Orange		117			GBP 1.00
3	003	Banana		142			
4	004	Grapes		128			GBP 2.00
5	005	Kiwi					GBP 0.46
6	006	Watermelon		34			GBP 4.90
7	007	Olive		102			GBP 0.10
8	008	Strawberry		20			GBP 0.01
9	009	Starfruit		15			GBP 0.65

Buttons: Reconcile, Cancel, Update Quantities

- Once the quantities have been updated, the actually counted quantity appears in the 'Counted' column and the 'Price' column is grayed out.

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Buttons: Reconcile, Cancel, Update Quantities

- In order to complete the update and record the actual quantity in SAP Business One, click the 'Reconcile' button.

Important:

We highly recommend exporting these values to MS Excel to create a record of the details of the transaction before reconciling since the data in this window will not be available again.

Related Contents

- [SAP Business One in Action Catalog Page](#)
- Note [731051](#)
- For more information, visit the [Business One homepage](#).

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