Integrating Easy Document Management System in SAP DMS

Applies to:
SAP Easy Document Management System Version 6.0 SP12. For more information, visit the Product Lifecycle Management homepage.

Summary
This Document describes the basic integration scenario of the Easy Document Management System with SAP Document Management System of R/3. Integration of Easy Document Management System is generally followed business practice in industry using different attachment documents by using Microsoft windows Explorer functionality without login to SAP R/3.

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Created on: 1 January 2010

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Easy Document Management System Version 6.0 sp12

Business drivers
Creating folders and document info records without login to SAP R/3
Change and display of document info records
Deleting and renaming of the documents and folders
Searching the document info records
Moving the documents between the folders

Integration of Easy DMS to Document Management System of R/3


We can create public and private folders, which are documents in SAP Easy Document Management in hierarchical structures and save the files in the style of Microsoft Windows Explorer.

Public folders: Quick access information and documents for all persons involved in a project
Private folders: Personal folder of the documents

This paper is confined to the scope of Easy Document Management System (Easy DMS) with SAP DMS Integration Capabilities.

The section below describes how Easy DMS acts as a powerful front end system which has been integrated with back end DMS system. Easy DMS needs to be installed on user desktop.

Logon to Easy DMS by using

Create a Document folders (structures) or sub folders (sub structures) from Easy DMS or SAP DMS.
By using T.Code: CV11 from SAP DMS Create structures and sub structures or directly from Easy DMS click on “New Folder”
Create folders and subfolders from CV11

Creating Document Info Record from Easy DMS to SAP DMS
Document 10000000234 created automatically in SAP DMS by selecting “Document Type” and “Description” and assigning attachment

Check the document info record, which was created from Easy DMS into SAP DMS
Change or Edit of a Document Info Record by selecting suitable record from the list.
Click on "Technical Details" tab to make changes in Info Record

Click on change document button

By clicking on "Change Document", system automatically takes into SAP DMS of Document Info Record to make changes, if required.
Change Document: Basic Data EngIn/Des. Drawing (DRW)

Document Data
- Description: Equipment Drawings for special purpose
- Document Status: IW Work request, Not Released
- User: ECCGEN, ECC ECCgen
- Lab/Office:
- Change Number:
- Authorization Group:

View or Display of Document Info Record
Click on "Display Document" to view the Document Info Record in SAP DMS by click on "Technical Details" tab.
By using “Search” or “Find” functionality, can find the documents by giving Document Type and Description
To “Delete” a particular document info record, select and delete.
Configuration steps in Document Management System (SPRO)

Define Document Types

Display IMG
Assign Class Type and Class for a particular Document Type to maintain Classification in Easy DMS and SAP DMS.
Business benefits

- No need to login to SAP R/3
- More number of users can be used
- Required less knowledge
- User can be stored private documents
Related Content

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