

Business One in Action - How to Close a Delivery Document With Open Freight?



Applies to:

SAP Business One, [Logistics](#), [Sales/Purchasing](#)

Summary:

When the Freight on a delivery is not copied into the invoice, even though the line are closed the delivery remain opened. This article illustrates how to close such deliveries.

Author: Kerstin Pauquet, Support Expert, GSC, SAP Business One

Company: SAP

Created on: December 2009

Author Bio:

Kerstin Pauquet joined SAP in 2003 and is currently active as Global Topic Lead and Support Expert for SAP Business One. She has worked as both technical and business consultant. She authored this article as a direct response to a partner enquiry during the Expert-on-Phone project, where she consulted on mainly financial and banking related topics.

Table of Contents

How to Close a Delivery Document With Open Freight?	3
Related Contents	7
Copyright	8

How to Close a Delivery Document with Open Freight?

Freight can be added to multiple documents in SAP Business One, including deliveries. There might be instances where the items from the delivery are taken over into a target document, yet the freight is not. Since the freight remains on the document, the document status will remain *Open* and hence it will appear in the open items list and also in the *Choose from list* when using *Copy from* from a target document, such as *AR Invoice* or *Return*.

Consider this example:

The screenshot shows a SAP Business One Delivery document for Customer 1000 (Fruits R Us). The document is in 'Open' status. The main table lists one item: Watermelon (Item No. 006) with a quantity of 250 and a unit price of GBP 4.50. A 'Freight Charges' dialog box is open, showing a charge for 'Transport & Insurance' (Freight Name 01) with an amount of GBP 50.00. A red arrow points from this freight charge to the 'Freight' line in the summary table below.

#	Item No.	Item Descri...	Quantity	Unit Price	Discou...	Rate	VAT C...	Total (LC)	Del. Date	G/L Account
1	006	Watermelon	250	GBP 4.50	0.000000		X0	BP 1,125.00		400000

#	Freight Name	Remarks	VAT Code	Amount	Status
1	01	Transport & Insurance	X0	GBP 50.00	O

Total Before Discount		GBP 1,125.00
Discount	%	
Freight		GBP 50.00
<input type="checkbox"/> Rounding		
Tax		
Total		GBP 1,175.00

The journal entry of the delivery will not include the freight charges:

The screenshot shows the Journal Entry for the delivery document. The entry is dated 25.08.08 and is linked to document 46. It shows a debit to 'Raw Materials - Cost of Goods Sold' (G/L Acct/BP Code 500005) for GBP 1,161.20 and a credit to 'Raw Materials' (G/L Acct/BP Code 130000) for GBP 1,161.20. The freight charges are not included in this journal entry.

Series	Number	Posting Date	Due Date	Doc. Date	Ref. 1	Ref. 2	Trans. Code	Remarks
Primary	356	25.08.08	25.08.08	25.08.08	46			Deliveries - 1000

G/L Acct/BP Code	G/L Acct/BP Name	Ref. 1	Ref. 2	Ref. 3	Offset Account
500005	Raw Materials - Cost of Goods Sold	46			130000

Posting Date	Due Date	Doc. Date	Project	VAT Code	Distr. Rule	Remarks
25.08.08	25.08.08	25.08.08				Deliveries - 1000

#	G/L Acct/B...	G/L Acct/BP Name	Debit	Credit	Balance Due (LC)
1	500005	Raw Materials - Cost of Goods Sold	GBP 1,161.20		GBP 1,161.20
2	130000	Raw Materials		GBP 1,161.20	GBP (1,161.20)
			GBP 1,161.20	GBP 1,161.20	

The document is open on both document and row levels. The item row is now drawn completely into a target document, the freight is left. Hence the row will be greyed out while the document status remains *Open*.

The screenshot shows the SAP Delivery document interface. The document status is 'Open'. The item 'Watermelon' (Item No. 006) is highlighted in red, indicating it is the current row being processed. The summary table shows a total of GBP 1,175.00, including a freight amount of GBP 50.00.

No.	Primary	46
Status		Open
Posting Date		25.08.08
Delivery Date		25.08.08
Document Date		25.08.08

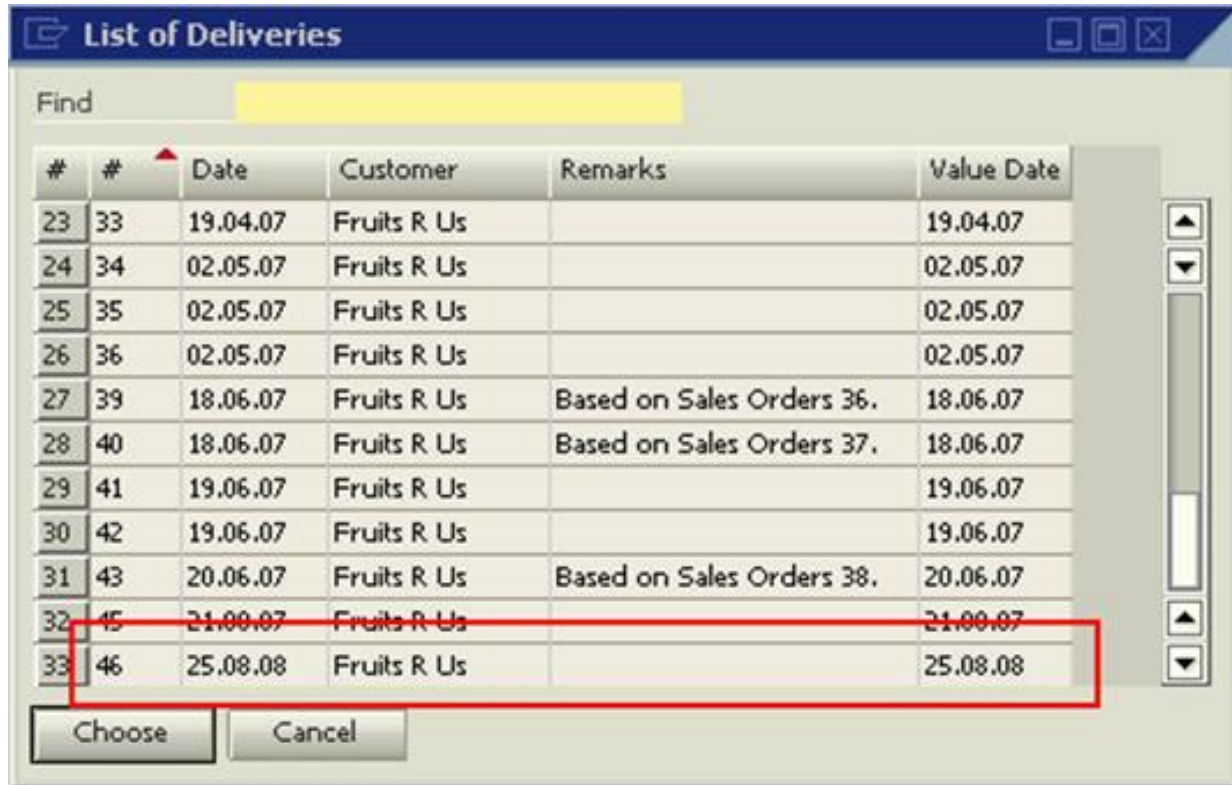
#	Item No.	Item Descri...	Quantity	Unit Price	Discou...	Rate	VAT C...	Total (J C)	Del. Date	G/A	Account
1	006	Watermelon	250	GBP 4.50	0.000000		X0	BP 1,125.00			400000

Total Before Discount	GBP 1,125.00
Discount	%
Freight	GBP 50.00
<input type="checkbox"/> Rounding	
Tax	
Total	GBP 1,175.00

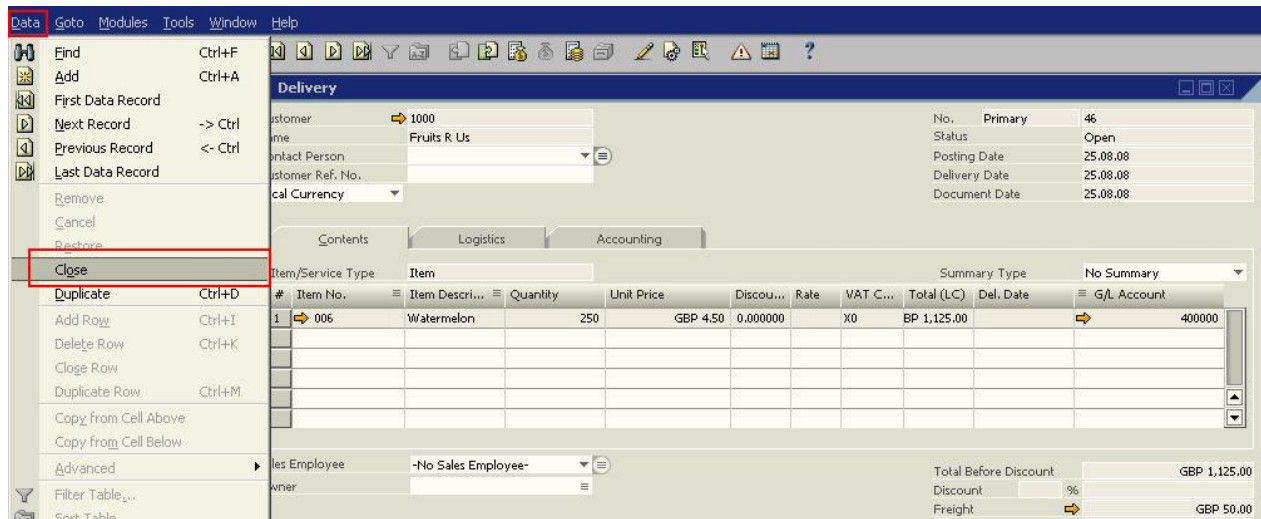
Since the document status is *Open*, the document appears in the *Open Items List* and the *Choose from lists*:

The screenshot shows the SAP Open Items List. The document 46 is highlighted in red, indicating it is the current document being viewed. The list shows various delivery documents with their respective amounts and dates.

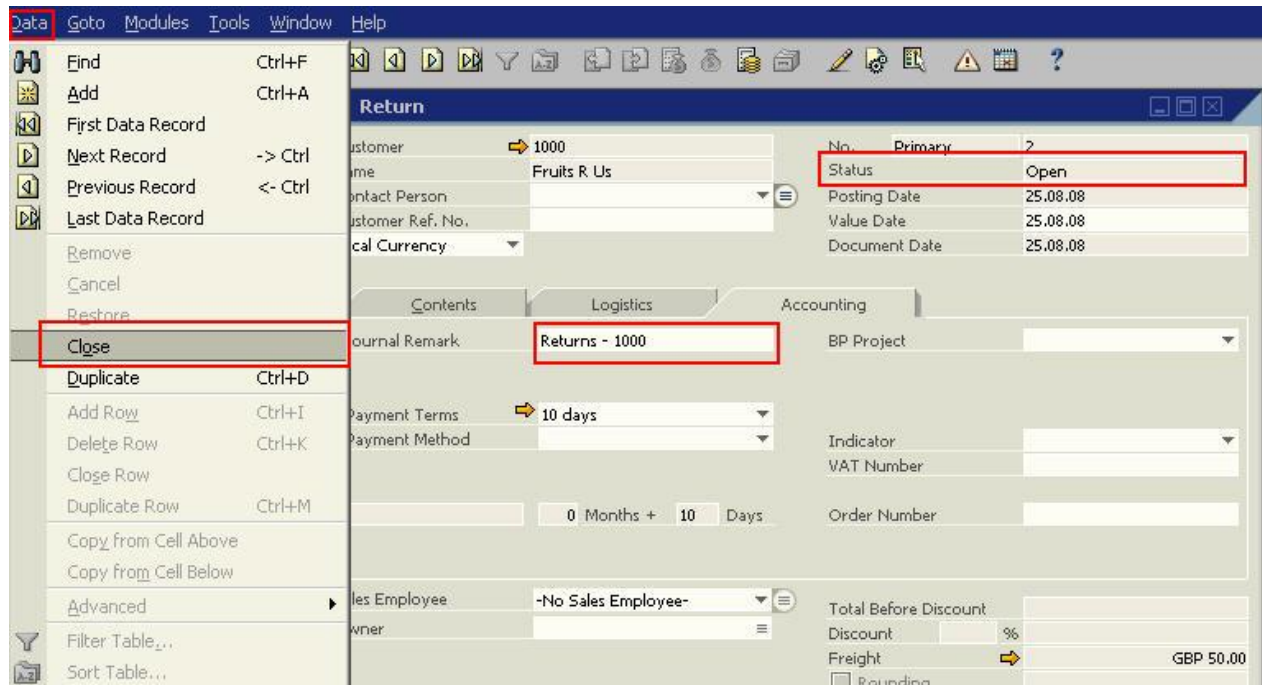
Doc. No.	Customer Name	Customer C...	Due Date	Amount	Posting Date	Documen...	Original Amount
32	Fruits R Us	1000	18.04.07	GBP 583.12	18.04.07	18.04.07	GBP 583.12
33	Fruits R Us	1000	19.04.07	GBP 29.16	19.04.07	19.04.07	GBP 29.16
34	Fruits R Us	1000	02.05.07	GBP 7.23	02.05.07	02.05.07	GBP 7.23
35	Fruits R Us	1000	02.05.07	GBP 26.05	02.05.07	02.05.07	GBP 26.05
36	Fruits R Us	1000	02.05.07	GBP 26.05	02.05.07	02.05.07	GBP 26.05
39	Fruits R Us	1000	18.06.07	GBP 8.86	18.06.07	18.06.07	GBP 8.86
40	Fruits R Us	1000	18.06.07	GBP 11.08	18.06.07	18.06.07	GBP 11.08
41	Fruits R Us	1000	19.06.07	GBP 17.50	19.06.07	19.06.07	GBP 17.50
42	Fruits R Us	1000	19.06.07	GBP 17.50	19.06.07	19.06.07	GBP 17.50
43	Fruits R Us	1000	20.06.07	GBP 2.92	20.06.07	20.06.07	GBP 2.92
45	Fruits R Us	1000	21.08.07	GBP 0.02	21.08.07	21.08.07	GBP 0.02
46	Fruits R Us	1000	25.08.08	GBP 50.00	25.08.08	25.08.08	GBP 1,175.00
23	The Fruit Basket	1003	28.03.07	GBP 112.80	28.03.07	28.03.07	GBP 112.80
				GBP 1,675.56			GBP 2,800.56



Since the freight was not included in the journal entry of the delivery, one option to change the status of the document to *Closed* is to simply open it up and then choosing *Close* from the *Data* drop down menu:



The drawback here is that there is no follow-on document and the user can only record manually in the *Remarks* field why this document was closed. The second, more easily traceable 2-step option is to use a return document based on the delivery and then to manually close that document.



The *Return* naturally has no journal entry and may be closed manually to prevent it from appearing in the *Open Items* and *Choose from lists*.

Related Contents

- [SAP Business One in Action Catalog Page](#)
- [Link to DRC](#) documentation
- Note [1227722](#)
- For more information, visit the [Business One homepage](#).

Copyright

© Copyright 2009 SAP AG. All rights reserved.

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP AG. The information contained herein may be changed without prior notice.

Some software products marketed by SAP AG and its distributors contain proprietary software components of other software vendors.

Microsoft, Windows, Excel, Outlook, and PowerPoint are registered trademarks of Microsoft Corporation.

IBM, DB2, DB2 Universal Database, System i, System i5, System p, System p5, System x, System z, System z10, System z9, z10, z9, iSeries, pSeries, xSeries, zSeries, eServer, z/VM, z/OS, i5/OS, S/390, OS/390, OS/400, AS/400, S/390 Parallel Enterprise Server, PowerVM, Power Architecture, POWER6+, POWER6, POWER5+, POWER5, POWER, OpenPower, PowerPC, BatchPipes, BladeCenter, System Storage, GPFS, HACMP, RETAIN, DB2 Connect, RACF, Redbooks, OS/2, Parallel Sysplex, MVS/ESA, AIX, Intelligent Miner, WebSphere, Netfinity, Tivoli and Informix are trademarks or registered trademarks of IBM Corporation.

Linux is the registered trademark of Linus Torvalds in the U.S. and other countries.

Adobe, the Adobe logo, Acrobat, PostScript, and Reader are either trademarks or registered trademarks of Adobe Systems Incorporated in the United States and/or other countries.

Oracle is a registered trademark of Oracle Corporation.

UNIX, X/Open, OSF/1, and Motif are registered trademarks of the Open Group.

Citrix, ICA, Program Neighborhood, MetaFrame, WinFrame, VideoFrame, and MultiWin are trademarks or registered trademarks of Citrix Systems, Inc.

HTML, XML, XHTML and W3C are trademarks or registered trademarks of W3C®, World Wide Web Consortium, Massachusetts Institute of Technology.

Java is a registered trademark of Sun Microsystems, Inc.

JavaScript is a registered trademark of Sun Microsystems, Inc., used under license for technology invented and implemented by Netscape.

SAP, R/3, SAP NetWeaver, Duet, PartnerEdge, ByDesign, SAP Business ByDesign, and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP AG in Germany and other countries.

Business Objects and the Business Objects logo, BusinessObjects, Crystal Reports, Crystal Decisions, Web Intelligence, Xcelsius, and other Business Objects products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of Business Objects S.A. in the United States and in other countries. Business Objects is an SAP company.

All other product and service names mentioned are the trademarks of their respective companies. Data contained in this document serves informational purposes only. National product specifications may vary.

These materials are subject to change without notice. These materials are provided by SAP AG and its affiliated companies ("SAP Group") for informational purposes only, without representation or warranty of any kind, and SAP Group shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP Group products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.